



ASSOCIATION OF PROGRAM COORDINATORS IN RADIOLOGY

Member Meeting 1

Tuesday, March 29, 2016

4:00 PM – 5:30 PM

Manchester Grand Hyatt La Jolla

San Diego CA

I. Call to Order

Marleen Viola, President, called the first member meeting of the APCR 16th Annual Meeting to order at 4:15 pm. Agenda and meeting materials were emailed to the membership prior to the meeting.

Marleen introduced Joan McMillan, representative from RSNA. Joan offered thanks to all the program coordinators for their hard work on behalf of the RSNA. As a show of appreciation, RSNA will provide the refreshments during the APCR Committee Meetings.

II. Approval of April 14, 2015 Minutes

Motion: A motion was made and seconded to accept the April 14, 2015 meeting minutes as written.

Action: The motion was passed.

III. Officer's Reports

A. President's Report – Marleen Viola

The 2016 President's report was distributed to all members via email. It was also posted to the website.

Members were reminded of the raffle to be held at the end of the member meeting.

B. President-Elect Report – Sally Jones

Sally Jones reviewed the agenda for the upcoming meeting (agenda attached).

In particular, Sally noted

- i. All members are welcome to attend the Beer & Pretzel reception this evening
- ii. Members should spread out when seating themselves during the Program Coordinator Knowledge Competition during the first member lunch. This will help ensure a mix of novice and experienced members at each table.
- iii. All are welcome to attend the PC Boot Camp Wednesday morning, but the material will focus on resources for new coordinators.
- iv. Members who signed up for a committee online are listed as new members in the meeting packet.

C. Secretary-Treasurer's Report – Sylvia Zavatchen

The financial statement for the fiscal year ending in September 2015 reflects revenue, expenses and net assets as summarized below:

Total Revenue	\$ 16,225.00
Total Expenses	\$ 12,608.00
Excess of Revenue over Expenses	\$ 3,617.00
APCR net assets for 2015	\$ 95,055.00

IV. New Business

A. TAGME Update – Kathy Dixon

Kathy Dixon reviewed the changes in program coordinator certification from the Training Administrators of Graduate Medical Education (TAGME) - *presentation is posted on APCR website*. In particular, Kathy noted:

- i. TAGME no longer offers specialty-specific certification, but this may change in the future.
- ii. Starting in 2016, there will be a two-step process for certification involving the qualifying assessment and the certifying assessment. Applicants will have one year to complete the certification process.
- iii. New criteria for initial certification will include continuous GME experience over two years and 15 hours GME education credits accrued within two years.

B. LinkedIn and Google Drive updates – Joseph Stuckelman

Joseph Stuckelman reminded all members about the resources available via the APCR LinkedIn group, called Radiology Program Coordinators, and the APCR Google Drive. There has been a decrease in the amount of use and postings, and Joey requested suggestions to make these resources more dynamic. The Fellowship Ad Hoc committee will encourage its members to post fellowship-specific materials and to use LinkedIn for professional development.

C. Recognition of new members – Marleen Viola

New members were announced and welcomed by the APCR membership. A group photo of the new members was taken by the Archives Committee designated photographer.

V. Presentation of Awards and Gifts

Five-year committee service awards were presented as follows:

Lynn Lammers Chair, Awards Committee

The 2016 Outstanding Coordinator of the Year Award was presented to Sherry Bucholz from Providence Sacred Heart Medical Center & Children’s Hospital, Spokane WA.

VI. Adjournment

Motion: It was moved and seconded to adjourn the meeting at 5:30 PM.

Action: The motion passed.

Respectfully submitted by:
Sylvia Zavatchen