



APCR Newsletter

Celebrating 17 Years of Excellence!

October 2018

In This Issue

- President's Report – 1
- Board of Directors -2
- Committees - 3
- Wellness Corner - 4
- Electronic Communications - 5
- Mentoring – 6
- Did You Know? - 7
- Program Planning – 8
- Foundation Course – 9
- Outstanding Coordinator – 9
- NRMP News - 10
- Fellowship Corner – 11-12
- Rad Exam -13
- New members – 14

Do you have news you'd like to share? If so, please contact Susan!

Susan.Lamey@uphs.upenn.edu



President's Message

Joseph Stuckelman, MFA, C-TAGME

As I sit down to write this welcome message, I'm struck by vastness of this profession. We are a varied group of professionals, from the novice academic program coordinator to education managers with 20+ years' experience. Yet, we are bound by a single objective - a deep commitment to educating the next generation of radiologists. While we are considered administrative professionals, I contend that we are also educators. We educate our trainees by modeling professional behavior, managing change with precision, and mentoring. Membership in the APCR is no different. As a professional society, we educate and mentor our peers, and foster the next generation of leaders. Throughout this newsletter, you will read about the activities of many of our committees. We learn that September was National Suicide Prevention Awareness Month. Many of us act as first line responders. Trainees come to us for guidance – sometimes they just want to chat, sometimes they need help navigating family leave, sometimes they might be struggling under the burdens of being a resident. Our leadership power comes from empathy and knowledge of the resources available to our stakeholders. Speaking of resources, this newsletter also contains helpful information on the upcoming inaugural Independent IR Match and the new MSK Fellowship Match. On that note, I leave you with one final thought, "The art of life lies in a constant readjustment to our surroundings." —Kakuzō Okakura, The Book of Tea.

Meet Our Board of Directors



(From left to right) Janet Palmer, Joseph Stuckelman, Melinda Parangan-Chu, Rose Alden, Kelly Aronson, Amanda Easton, Sylvia Zavatchen, Basia Nowakowski

2018-2019 Board of Directors

President	Joseph Stuckelman
President-Elect	Janet Palmer
Immediate Past President	Sylvia Zavatchen
Secretary-Treasurer	Amanda Easton
Board Member at Large	Basia Nowakowski
Board Member at Large	Kelly Aronson
Board Member at Large	Melinda Parangan-Chu
Board Member at Large	Rose Alden
Board Member (Alternate)	Latoya Wright
Board Member (Alternate)	Tina Hunter

Joey Stuckelman takes over as
APCR President at the 2018 Meeting!





APCR Standing Committees

Get Involved! Are you interested in joining one of the APCR Standing Committees? Email the Committee Chair about getting involved.

Committees, Chair's and members are also posted on the [APCR Web Site](#).

<u>Committee</u>	<u>Committee Chair</u>
Archives	Latoya Wright
Awards	Amanda Easton
Electronics Communications	Joey Stuckelman
Fellowship	Melinda Parangan-Chu
Finance	Amanda Easton
Long Range Planning	Sylvia Zavatchen
Membership	Sylvia Zavatchen
Mentoring	Basia Nowakowski
Nominating	Sylvia Zavatchen
Professional Development	Susan Lamey
Program Planning	Janet Palmer
RRC	Joey Stuckelman
Rules	Kathy Dixon
Scholarship	Rose Alden
Survey	Hollie Medina
TAGME Certification	Kathy Dixon
Wellness	Kelly Aronson





Wellness Corner

Kelly Aronson, C-TAGME

September was National Suicide Prevention Awareness Month and September 17, 2018, marked the first annual National Physician Suicide Awareness Day. Please take a moment to review the materials listed below found on the [CORD](#) website which were used to help guide discussions during the first National Physician Suicide Awareness Day.

For programs that are still looking for ways to meet the ACGME requirements, please share this information with program directors. The links may be a great starting point for lecture ideas and materials to help guide discussions.

- [Fast Facts](#)
- [NPSA Day Starter Kit](#)
- [Physician & Resident Curriculum](#)
- [Blogs & Additional Resources](#)
- [Podcasts & Videos](#)

Creating a true culture of wellness takes every member of our team, including coordinators. In many cases, it is the coordinators office where residents and fellows feel most comfortable opening up about stressors encountered or program issues. This places coordinators in a unique position to help trainees, but it is important members of our team know how to handle these types of situation. The use of gatekeeper certifications is an excellent way to learn the necessary skill sets to address and handle these conversations. The key is earlier intervention to help trainees obtain the appropriate professional help or self-help tools needed to thrive in their careers. Obtaining a gatekeeper certification does not make individuals mental health practitioners, but it prepares and provides coordinators with a tool box to help spot signs and maneuver conversations in the most efficient, and effective way while relieving coordinators stress level at the same time. Please continue to help push this message nationally and share with others on your team.

For more information on gatekeeper certifications, please see links below:

- [Mental Health First Aid](#)
- [QPR](#)
- [ASIST](#)

Mental Health is just as important as physical health and everyone’s wellness is equally important. Please remember to take good care of yourself, as well as, keep an eye out not only for residents and fellows but also other coordinators, program directors, and faculty members that may be struggling with stressors of their own. Remember, it takes one person to make a difference in someone’s life, but it takes a team and collaboration to change a culture.

Looking for a team activity that supports and encourages suicide prevention and awareness? The American Foundation for Suicide Prevention year round and nationally puts on a 5k walk called Out of the Darkness. For more details: <https://afsp.org/>

AUR 2019: Sessions have been added to address coordinator wellness. Please mark your calendar to attend this session.



Electronic Communications

Joseph Stuckelman, MFA, C-TAGME

The Electronic Communications Committee is currently working on several projects:

APCR website renovation - We are focused on reorganizing the large amount of current and archival data that is housed on the website. Our goal is to make it more user friendly. The RSNA, who manages the APCR website, is currently migrating to a new content management system. We expect to be able to institute some of our changes in 2019.

The 2018 APCR mobile meeting app - Yapp - was a huge success! Yapp Statistics for AUR 2018:

- Total App Installs - 109
- Total App Views - 3,716
- Unique App Views - AUR app had the most views on May 6, 2018
- Most Popular Page - AUR Meeting Information (AUR Meeting Information Page was visited 1,769 times)

The AUR 67th Annual Meeting, Educating the Next Generation, will be held at the Hilton Baltimore in Baltimore, Maryland from April 9th-12th, 2019. We will begin building the app for the 2019 Annual Meeting in the spring with an estimated launch, mid-March 2019. The 2018 APCR/AUR mobile meeting app will be archived to create space for the 2019 app. You may notice that it will disappear from the Yapp icon on your mobile device. Our subscription only allows for one activation at a time.

LinkedIn - We currently have 130 APCR members who have joined the APCR LinkedIn group called "APCR Radiology Program Coordinators". Do you have a question that you need answered? Why not start a conversation with the group...

Any inquiries regarding APCR electronic resources should be directed to the ECC Chair, Joseph Stuckelman at joseph.stuckelman@cshs.org.



Mentoring Committee

Basia Nowakowski

You've completed the uploading, registering of residents with the ABR, ACR and, sent the ACGME annual update. No rest time; now it's recruitment, planning for CCC and milestone meetings, all over the next three months. Take a deep breath – you are about to run a marathon!

- Have you reviewed your website that the information is up to date?
- Had conversations with your PDs so you can manage their expectations
- Set up a meeting with the interviewers to review the salient points of the NRMP agreement, and go over the 'rules of the game'
- Registered with ERAS and the NRMP, and that you have –
 - Setup your faculty in ERAS to be able to review applications
 - Checked your filters, and add new ones as needed
 - Watched the ERAS webinars if you need a refresher - <https://connect.aamc.org/library/trainingvideolibrary>
 - Started to review applications and send invites
 - Managing all the phone calls asking if you received their application
- Have a mechanism to track interview dates, who's coming, who's interviewing
- Sent calendar reminders to the interviewers so they don't forget and you have to scramble 'on the day'
- If you have quarterly CCC meetings, making sure that evaluations are completed and any other documentation needed by the group
- Setting a date for the semi-annual milestones meeting

We are hard at work to bring you some awesome learning resources that will eventually be available to you on our website.

The mentors are here for you; we know what it feels like, and are going through the same steps as you. Please reach out to us, if you need help.

Basia Nowakowski
Chair, Mentoring
Committee
basian@virginia.edu

Helpful Web Sites

ACGME <https://www.acgme.org>

ABR <https://www.theabr.org/>

ACR <https://www.acr.org/>

AIRP login <https://login.acr.org/>

AMA FREIDA <https://www.ama-assn.org/life-career/residencies-fellowships>

ERAS <https://www.aamc.org/services/eras/programs/>

ECFMG <https://www.ecfm.org/>

NPI number lookup <https://nppes.cms.hhs.gov/#/>

NRMP <http://www.nrmp.org/>

RSNA <http://www.rsna.org/>

ARRS <http://www.arrs.org/>



Did You Know?

ABR FACULTY CERTIFICATION

You can check your Faculty’s ABR Certifications! This is a great way to make sure your faculty data in ACGME ADS is up to date!

<https://www.theabr.org/myabr/find-a-radiologist>

Verify Board Certification Status

Find the certification status of certified physicians. Only those that the ABR has certified will appear in the search results.

First Name (Optional)	Last Name*	State (Optional)	
<input type="text"/>	<input type="text"/>	All States ▼	Search

SEARCH TIPS:

- Geographic data is not available for those with lifetime certification - mostly attained before 2002.
- Physicians may be listed under the location where they were certified rather than where they now work.
- [Need help?](#) Watch an instructional video about searching and understanding ABR certification verification.

PROGRAM COORDINATOR TO PROGRAM MANAGER

Do you feel that the Program Coordinator title is ready for a make-over?

APDIM Program Administrators and CDIM Clerkship Administrators have published an article in an effort to raise awareness of our profession and suggest a title change.

Medical Education Manager: A Title Worthy of the Description

“Research shows the identity of the medical education coordinators/administrators is moving from “administrator-coordinator” towards academic managers, which more accurately depicts their role.”

“The administrative role of managing medical education programs has evolved tremendously with the need for a multilateral approach to develop a new job title and description. It is essential that institutions recognize administrators for the integral management positions they hold within a training program to help make it successful.”

[Here is the link to the full article](#)



Program Planning Committee

Janet Palmer

Planning for AUR 2019 is well underway, and Janet Palmer, Program Planning Chair, has been hard at work all summer. The AUR 67th Annual Meeting will take place in Baltimore, MD from April 9-12, 2019 (Tues.-Fri.). The theme of the meeting is “Educating the Future”. We will build on the great sessions held in 2018. Last year we had a great session focused on physician wellness. This year we will shift our focus to coordinator wellness. In addition we will address the leadership role of the coordinator and change management. We will also hold another “best practices” session. Come see what is already working for other APCR members. Our objective is to deliver new and useful information. And as always, AUR is a great place to connect with others who know what work you do because they have the same responsibilities. Plan to come and network! We look forward to seeing you there!

Registration for AUR will open late in November, early December. Even if you are unsure about attending, we highly recommend that you reserve a room early. If the past few years are any indication, rooms sell out quickly! You’ll have to put down a deposit, but you’ll be able to cancel up to 3 weeks prior with a full refund, if you are unable to attend. The APCR will be offering two scholarships to attend the AUR. Information will be distributed to members once registration opens.

MAKE PLANS TO JOIN US FOR THE 2019 AUR ANNUAL MEETING

AUR 67th Annual Meeting
Educating the Next Generation
April 9-12, 2019
Hilton Baltimore
Baltimore, Maryland

2018 APCR Meeting Info

The APCR Meeting was held in conjunction with the annual AUR meeting May 7 – 10, 2018 in Orlando, Florida.

2018 Materials are posted
<https://apdr.org/template.aspx?id=1474>

Past Conference Highlights
https://apdr.org/uploadedFiles/Content/APCR/Photo_Gallery/2018%20APCR%202018TH%20Annual%20Meeting%20Orlando%20FL%20compilation.pdf

APCR Foundation Course

The 4th Annual Foundation Course was held on Sunday, May 6, 2018, prior to the official start of the AUR Conference. The 4 hour program was packed with education and information for Newer Program Administrators and Coordinators.

New APCR Members at the 2018 Foundation Course in Orlando, Florida



Planning for the 5th annual course is underway with collaboration between the Present-Elect, Professional Development Committee and Mentoring Committee. Janet Palmer, along with the Committee Chairs, Susan Lamey and Basia Nowakowski will be looking for new ideas and volunteers to make this year’s program robust and educational for all. The Foundation Course will be primarily geared toward Radiology Education Administrators, Managers and Coordinators that have been in their current role for 2 years or less.

Outstanding Coordinator Award

Congratulations to Tina Rapstine, she is the recipient of the 2017 Outstanding Coordinator Award. The Award is presented in Recognition of Dedication to the Success of the Association of Program Coordinators in Radiology, with generous support from the ACR and the AIRP.

This award was presented at the 2018 Annual Meeting in Orlando, Fl.





NRMP News

Recruitment Season is upon us! Don't miss out on important dates for the Main Residency Match!

www.nrmp.org

NOV 30 **11:59 p.m. ET : Applicant Standard Registration Deadline** (*\$50 additional fee for late registration*)

JAN 15 **12:00 p.m. ET : Ranking opens**
Programs can set SOAP participation status and medical schools begin verifying student/graduate graduation credentials

JAN 31 **11:59 p.m. ET : Program quota change, program withdrawal, and program SOAP participation status deadlines**

FEB 20 **9:00 p.m. ET : Rank Order List Certification Deadline**

- Applicant late registration and Match withdrawal deadline
- Medical school student/graduate graduation credentials verification deadline
- Institutional official change approvals deadline
- Program reversion deadline

MAR 11 **Match Week Begins**

10:30 a.m. ET : Medical school Unmatched Applicants report available (*embargoed until 11:00 a.m.*)

11:00 a.m. ET :

- Applicant "Did I Match?" and program "Did My Program Fill?" information available
- Supplemental Offer and Acceptance Program (SOAP) begins

MAR 14 **SOAP concludes at 11:00 a.m. ET**

MAR 15 **Match Day!**

12:00 p.m. ET : Medical school Match Day ceremonies

1:00 p.m. ET : Applicant Match results available (*in the R3 system*)



Fellowship Corner

THE FUTURE OF INTERVENTIONAL RADIOLOGY

The Vascular / Interventional Radiology Fellowship had its final match in June 2018 for commencement in July 2019. The fellowship will officially close with the last class graduating on June 30, 2020.

The Interventional Radiology – Independent Residency Program will join the NRMP Match for the December cycle, along with the other Radiology Subspecialty Fellowships. Both ERAS and the NRMP classify the independent IR residency as a fellowship for match purposes. It will replace the VIR Fellowship in the [NRMP Specialties Match Program \(SMS®\)](#) for the 2020 appointment year. The IR independent residency is part of the ERAS [ACGME/RCPS/UCNS Fellowship - December cycle](#).

The Society for Interventional Radiology has elected to voluntarily implement the All In Policy for IR programs beginning with the 2019 Match for July 2020 appointments. Information can be found on the [All In Policy: Fellowship Programs page](#).

Learn about the [IR independent residency](#) and the [IR independent residency match](#).

Additional information can be found through the Society of Interventional Radiology at www.sirweb.org/.

Match dates for the 2019 Radiology - Interventional Radiology Independent Residency Specialty Fellowship Match for 2020 appointments:

Interview dates: December 1, 2018 – March 31, 2019 (as set by APDIR)

Match dates (as set by NRMP)

- March 20, 2019 Match Opens
- April 24, 2019 Rank Order List Entry Opens
- May 15, 2019 Quota Change Deadline
- May 29, 2019 Rank Order List Certification Deadline
- June 12, 2019 Match Day

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MUSCULOSKELETAL RADIOLOGY MATCH

MSK will follow the Radiology Subspecialty Match for the December Cycle. Additional information can be found on the Society of Skeletal Radiology Web Site.

<https://skeletalrad.org/msk-match-resources-timeline>

MSK Match Resources & Timeline

MSK FELLOWSHIP MATCH—WE'RE IN!!

It's official—the Society of Skeletal Radiology (SSR) is establishing the Musculoskeletal (MSK) Imaging Fellowship Match, which will take place in 2019 for appointment year 2020-21. The SSR will serve as the sponsoring organization with the National Resident Matching Program (NRMP) managing the Match process. We will abide by the NRMP All In Policy, which means that all applicants (including internal applicants) who wish to be considered for an MSK fellowship position at a program that participates in the MSK Match must register for the Match.

MSK MATCH TIMELINE

- October 1, 2018: SSR-recommended date that programs begin accepting MSK fellowship applications. Individual programs may choose a different date, and therefore applicants are encouraged to confirm this with each program to which they will apply.
- November 25, 2018: First day that interviews may occur for appointment date July 1, 2020
- March 20, 2019: NRMP Match registration opens for programs and applicants
- April 24, 2019: Ranking opens within the NRMP R3 system for programs and applicants
- May 15, 2019: Quota change deadline for programs
- May 29, 2019: Rank order list certification deadline; ranking closes for programs and applicants
- June 12, 2019: Match Day
 - Between the Rank Order List Certification Deadline and Match Day, neither programs nor applicants can apply for, discuss, interview for, offer, or accept any position that runs concurrently with positions offered in the Match.
- July 1, 2020: Fellowship appointment date

*Canadian program are exempt from the MSK Match and have their own interview, application and selection process and timeline

FREQUENTLY ASKED QUESTIONS (FAQs)

Questions about the MSK Match are expected and encouraged. We are now shifting our efforts from Match recruitment to helping programs and applicants prepare for the first MSK Match. There are several important updates that have been added to the FAQ document in this regard.

Rad Exam

RadExam will continue to be 'free' until Dec 31, at that time it will be included in the subscription for DXIT. Residents can do either or both exam systems. RadExam will only be available for those residents that you have paid a DXIT fee.

RESIDENT EXAM REVIEW

You can now review individual resident exams with them (see below). This can be accessed through either the schedule tab (click on the status icon) or via the reports tab. There have also been several other improvements to the reporting tab including a date picker, sorting of exams by date and improved visualization of exam names. From the scheduling page

NEW EXAM ASSIGNMENTS AND MONITORING

Residents assigned to specific exams can be shown through clicking 'show assignees' on the top of scheduled exams table

			<input checked="" type="checkbox"/> Show Assignees	<input type="checkbox"/> Archive
		Exam Name	Assigned To	Status
Assign	...	US R1a Version 1 (E305)	(R1) [Residents]	[Status Icon]
Assign	...	Neuro R1a Version 1 (E25...)	(R1) [Residents]	[Status Icon]
Assign	...	Thoracic R1a Version 1 (...)	(R1) [Residents]	[Status Icon]
Assign	...	Cardiac R1a Version 1 (E...)	(R1) [Residents]	[Status Icon]
Assign	...	Body R1a Version 1 (E167)	(R1) [Residents]	[Status Icon]
Assign	...	Neuro R2a Version 1 (E25...)	(R2) [Residents]	[Status Icon]
Assign	...	Thoracic R2a Version 1 (...)	(R2) [Residents]	[Status Icon]

New APCR Members

New Members of the APCR were welcomed and recognized at the Annual Meeting in Orlando, Florida!



Get Connected!

Join the conversation on LinkedIn

LinkedIn™ Groups



**APCR Radiology Program
Coordinators**

Standard group





APCR

ASSOCIATION OF PROGRAM COORDINATORS IN RADIOLOGY



Our mission

To encourage excellence in the administration Diagnostic Radiology, Interventional Radiology, or Nuclear Medicine Residency or Fellowship Programs

To provide educational opportunities in the field of graduate medical education and residency and fellowship program administration

To provide a forum for professional growth and a means for exchange of information

<https://apdr.org/APCR.aspx>