

APCR Liaison Report at RSNA - Fall 2023

The Association of Program Coordinators in Radiology is excited to present their updates to each of you. As an association, we have been successful in meeting many of our goals during the 2022-2023 season and are working hard to achieve more goals that we have for the 2023-2024 season and beyond.

2022-2023

During the 2022-2023 year, our goal as an association was to build back membership after the COVID shutdowns and build more opportunities for networking and education amongst our membership. We had noticed a large amount of turnover in our coordinator group in the past few years and wanted to teach our new members the tips and tricks of being a radiology coordinator/manager. Our membership and mentorship committees, lead by Angela Huff and Amanda Hicks, redesigned our APCR Foundation Course to become a series of webinars hosted on Zoom, which new and experienced APCR members can attend every 4 months to review the different tasks and upcoming due dates they should be aware of. We have had a great attendance in the past year with the Foundations Course which we plan to continue. In addition to the Foundations Course Series, the APCR has also been hosting more webinars and networking opportunities for our members which include the Hot Topics sessions hosted by the Professional Development Committee, Getting to know our APCR hosted by the Wellness Committee, the Well-Being Check In and Advanced Coordinator webinars hosted by the Membership committees, and All Things CCC presented by Board Member Samantha Schnitzer and Secretary – Treasurer Amanda Hicks. We would love the opportunity to do more webinars alongside the APDR in the future.

In the past year, the APCR has also been a presence on Facebook, LinkedIn, Instagram, and X (formally named Twitter). Through these social media platforms, our members have been able to network and ask questions to other members of our association, share different files regarding the APCR for members to access and advertise different webinars and upcoming events the APCR is hosting. Each month, the APCR introduces a Coordinator Highlight on social media for members to become more familiar with our membership and a Fun Friday for members to share their fun photos to get the weekend started.

2023-2024 Board of Directors

Sheik Amin: President

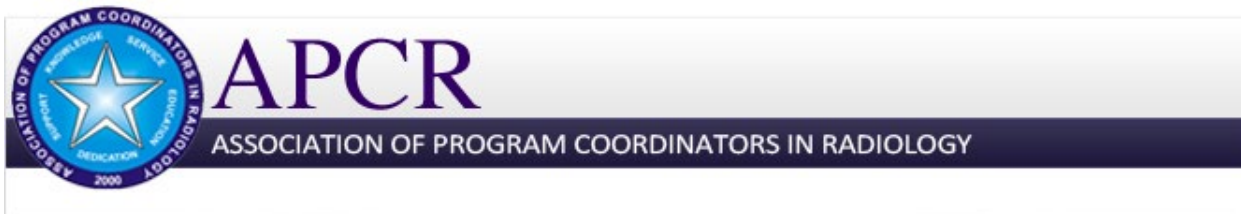
Angela Huff: President Elect

Amanda Hicks: Secretary – Treasurer

Tina Hunter: Immediate Past President

Ranitta McDowell, Kim Christman, Samantha Schnitzer, Sandra Palma: Board Members at Large

LaToya Wright & Samira Zebarjadian: Alternate Board Members at Large



2023-2024 Committees Updates

Archives Chair: Kim Christman

The archives and electronic communications committees have been working together to find a centralized file hosting service for our current and archived files and pictures. Our hope is to have a centralized place that is not dependent on one member's file service and is accessible to APDR/Affinity Strategies and APCR representatives. Our hope is to make sure we have a secure place to keep files and pictures for generations of coordinators to come.

Awards Chair: Kim Christman

During the 2023 AUR Conference, the APCR presented the Outstanding Coordinator Award to Amanda Hicks, Diagnostic Radiology Coordinator from the University of Illinois College of Medicine – Peoria. This award was presented on behalf of the APCR and Don Hatley from the AIRP. For 2024, the awards committee plans to have a poster celebrating our 2023 Outstanding Coordinator Award and post our 2024 Outstanding Coordinator Award winner on the AUR slide show starting on Wednesday of the conference.

For 2025, the APCR is working on a proposal to present to the APDR regarding a new award that we would like to present in addition to the Outstanding Coordinator Award. This new award would allow radiology program directors, department chairs, residents, and other coordinators to nominate an award winner based on a series of requirements that is listed on the nomination form. We hope to present this to the APDR representatives soon and begin this award starting at the 2025 AUR Conference which will be the 25th anniversary of the APCR.

Electronic Communications Chair: Amanda Hicks

During the 2022-2023 year, the electronic communications committee developed the social media sites for the APCR including Facebook, LinkedIn, Instagram, and Twitter. Our committee has seen much success with the social media accounts and continues to develop them. We currently have 3 social media managers for our sites: Aicyd Jax Grone which is our Instagram social media manager, Sandra Palma, who is our Facebook social media manager, and Amanda Hicks, who manages/oversees all the social media sites for the APCR. The electronic communications also managed the Yapp App for APCR members to use during the AUR 2023 conference and have continually been updating the APCR website with updates pertaining to our organization.

For 2024 and beyond, our committee looks forward to using the new app for the AUR conference instead of using the Yapp App and are open to helping with this project. The committee also will help facilitate the virtual aspect of the APCR member meetings at the AUR conference so that more members that have to do the conference virtually can still get all of the information our in-person members are receiving. Our plan for the social media sites is to continue our communications with



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members and create more opportunities for communication and networking including a Presidents Corner, Monthly Task List for Coordinators and more webinars that would be helpful to coordinators.

The electronic communications committee has been working with Amanda Decker at the APDR on multiple projects including:

- Updating the my features tab on APCR members profiles so members can see the committees each member is participating in and receive emails from their committee chairs.
- Using basecamp to communicate emails that need to go out to membership and items that need to be updated to the website

Our committee appreciates all of the assistance Amanda D and the Affinity IT provides to our committee to make these projects a reality.

Fellowship Chair: Sheik Amin

The fellowship committee currently has 3 members and looks forward to future outreach to our fellowship coordinators/managers.

IR/DR Co-Chairs: Ranitta McDowell & Samantha Schnitzer

In 2023, the IR/DR committee has implemented quarterly meetings with their members and held their first webinar in August 2023 on PC tasks relative to the season.

For 2024, the IR/DR committee plans to continue hosting their quarterly meetings and propose a name change in the APCR Rules of Operation to the APCR Board of Directors and members. Samantha Schnitzer is also excited to be a moderator for the "IR & ESIR Challenges and Solutions" panel discussion at the AUR conference on April 5.

Membership Chair: Angela Huff

Here are some activities that the membership committee has been working on:

Member Activity Reports:

The membership committee chair will be requesting two separate reports which includes a New Members report and a delinquent report to see how many APCR members didn't renew their membership after 9/30/2023. The membership committee plans to send an email out to APCR members to encourage them to reactivate their memberships.

Membership Initiatives/Activities:

The membership committee continues to have successful Foundational Course sessions, and the attendance from Coordinators grows each time. We already have speakers lined up for the January 2024 and May 2024 sessions.



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The Membership Committee started the APCR: Well Being Check-In & Reaching out to Advanced Coordinators with 15 + years' Experience this year.

The committee has agreed to have the APCR: Well-Being Check-In quarterly. The first virtual gathering was great. The next meeting will be in December 2023, called the Well-Being Check-In Holiday Extravaganza with the holidays being the topic of discussion and a few giveaways to be drawn for our members who attend this session.

The Advanced Coordinators with 15 + years' Experience gathering was created to discuss and provide feedback to the Membership Committee on better serving our Advanced Coordinators. This gathering will continue in the new year.

Membership Committee @ AUR 2024:

The Membership Committee, along with the Mentoring Committee, will again host the APCR Member Meet & Greet and APCR Welcome Reception Meeting with/ Board Members and Presidents next year at AUR. Susan Lamey (Professional Development Committee Chair) will host a fun social activity on Monday, April 1, 2024, from 5:30 p.m. to 6 p.m.

Volunteers from the Member and Mentorship committees have been asked to attend and assist Susan with the "Speed Mentorship" activity.

The Membership Committee has also added new sessions at AUR (Introducing Past and Current Presidents and Getting to Know Your Incoming President) at the APCR Welcome Reception Meeting with/ Board Members and Presidents on Monday, April 1, 2024, from 6 pm to 7 pm.

The Membership Committee met with Susan Lamey (Professional Development Committee Chair) in June 2023 and developed Table Talks for our APCR Luncheon at AUR in 2024.

The membership committee chair, Angela Huff, is currently discussing with the committee to assign a Co-Chair moving into the new year as she transitions out of her membership chair role into the APCR President position.

Mentorship Co-Chairs: Amanda Hicks & Melissa Laity

During the 2022-2023 season, the mentorship committee worked alongside the APCR membership committee on the foundation course series and the meet and greet/welcome celebration at the AUR 2023. The mentorship committee plans to continue these efforts during the 2023-2024 year. The mentorship committee is also excited about our partnership with the APDR membership committee and their chair, Samuel A. McQuiston Jr, MD to help develop mentorship processes for the APDR and APCR. We look forward to continuing our collaboration with them.

For 2024, the mentorship committee continues to assign mentors to our members that request a mentor. We have had great success with this process. Our co-chair Amanda Hicks will be stepping



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down from the chair position on December 31st, 2023 to prepare for her role as President Elect starting at the AUR 2024.

Professional Development Chair: Susan Lamey

In 2023, the Professional Development committee remained very active in the APCR community. At AUR 2023, the committee had a fun activity at the APCR luncheon with giveaways for our members. It was a blast! The Professional Development committee also published a Fall 2023 newsletter that included updates for our members and presented a Hot Topics webinar regarding recruitment for our members.

For 2024, the Professional Development Committee remains committed in keeping our members engaged. They will be hosting the “Speed Mentoring” activity at the APCR member meet and greet at the AUR 2024. The committee will also be publishing a Spring newsletter before the AUR 2024 conference for our members and will be hosting a second Hot Topics - Case Logs Best Practices Webinar in spring 2024. In the future, the Professional Development Committee plans to work with our social media managers to have a resources corner for members on our social media websites.

Scholarship Chair: Ranitta McDowell

For the AUR 2023 conference, the scholarship committee awarded Via Barias, Katherine Dixon and Alex Montgomery with scholarships to attend the annual AUR meeting. The scholarship committee has implemented testimonials on the APCR website that they hope will help drive people to apply for the scholarship.

For the 2024 AUR meeting, the scholarship committee will award three program coordinators with scholarships to attend; one in-person and two virtual. The application is currently available via the APCR website.

Special Events Ad-Hoc Co-Chairs: Samantha Schnitzer & Amanda Hicks

Now that the location and date for the AUR 2025 has been announced, the Special Events Ad-Hoc committee will be working hard to plan the APCR’s 25th anniversary which will be hosted at the AUR 2025 conference in Los Angeles, CA. The committee would like to see this special celebration be available for not just coordinators to attend but other affinity groups to come help celebrate as well. Our committee is in the process of adding members to our planning committee and will soon start planning and creating a budget for our event. We are looking forward to having this special celebration at the AUR 2025.

Survey Chair: Melinda Parangan-Chu

Our survey committee continues to forward surveys to APCR members to participate in. We are looking forward to more surveys to be developed for our members in 2024.



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Wellness Chair: Sandra Palma

The wellness committee chair, Sandra Palma, did a fantastic job with her wellness presentation at the AUR 2023. The wellness committee also presented a webinar for members to get to know our APCR board and committee chairs in 2022 and hosted the annual radiology winter doldrums event that had huge attendance from radiology programs across the country.

The wellness committee looks forward to hosting a virtual event in February 2024. Details for this event to come soon. Also the wellness committee will also be helping with the APCR Social event at the AUR 2024 conference which will be at Kings Bowling in Boston.

Starting this year, the APCR has been blessed to have an APDR physician liaison, Dr. Jane Maksimovic from the University of Illinois College of Medicine- Peoria sit during the APCR board meetings to help bridge the communication between the APCR and the APDR. The APCR is looking forward to the AUR 2024 conference in Boston, MA in April 2024. Our planning chair, Angela Huff and the rest of the planning committee has done a great job coming up with sessions that will be educational, enlightening and fun for our members. We also look forward to our APCR Social with bowling which will be held during the Tuesday evening of the AUR 2024. We want to thank the APDR and Affinity Strategies for their support especially during this changeover of associations. We also want to give a huge shoutout to Amanda Decker for her endless patience and assistance to all of our questions and requests. The APCR enjoys the close working relationship with the APDR and hope to continue this close relationship for years to come.

Thank you,

Amanda Hicks, C-TAGME

APCR Liaison to the APDR

APCR Secretary - Treasurer