

RESIDENT EDUCATION COMMITTEE

The Resident Education Committee (REC) is responsible for the monitoring and advising of all aspects of residency education, making sure all areas are in compliance with ACGME and hospital rules. The REC should be composed of members representing several radiologic subspecialties and at least one (1) resident; and is required to meet at least annually.

The REC plays a pivotal role in reviewing issues of resident education, which includes policies, goals & objectives, duty hours, individual resident performance, educational curricular issues, and faculty development as educators. While these topics are reviewed on a regular basis, the ACGME also requires “the educational effectiveness of the program be evaluated at least annually”. We have been successful in accomplishing this by meeting quarterly and having one all day meeting dedicated to reviewing the program and to also discuss each resident individually and their progress in the program.

Program Coordinator’s Responsibilities:

- In the spring, send an e-mail to the members of the REC with proposed meeting dates for the next year, making sure these dates do not conflict with vacations and conferences
- Collect information from your Program Director and compose an agenda. Distribute to members
- One to two days prior to the meeting, order food (always means a better turn out)
- Take minutes
- If you have an all day meeting:
 - Order coffee, water, breakfast items in addition to lunch
 - If reviewing residents individually, distribute to the REC members a handout with photos of each resident and space for notes
 - Have house officer files available, making sure they include exam scores (in-service and ABR) and 360 evaluations