



APDR Jerome Arndt Grant Award

Guidelines and Application Instructions

Purpose

The award will provide funding opportunities for APDR members to develop resources for the membership.

Nature of Projects

Projects must be NEW and may include but are not limited to:

- Development of teaching skills and educational leadership materials for program directors.
- Development, dissemination and evaluation of printed or electronic educational materials for program directors.
- Development of projects that address burnout/support wellness (examples: Advocacy for self and program: how to get protected time; manage up and manage down; What you need to run a program; the pernicious question of available resources; pain points and how to avoid and survive them)
- Innovations in Radiology Trainee Education.
- Proposals that include collaborative efforts across institutions or AAR Affinity Groups are encouraged but not required.
- Other innovative projects.

Amount

The budget will be determined and reviewed annually by the APDR Board of Directors. For the 2024-25 budget year, one to two grants, up to \$5,000 (USD) in aggregate will be awarded. Funds may or may not be granted, depending on the quality of the received proposals. The maximum individual award may not exceed \$5,000 for a one-year project.

Payment Schedule

Grants begin immediately following the AAR Annual Meeting. The grant period is approximately 12 months, based on timing between meetings. Payment will be made to the applicant within 60 days following the AAR Annual Meeting. Funds are expected to be spent and resources shared with APDR members within the annual cycle of the grant.

Eligibility

- Applicant (primary investigator) must be a member of the APDR at the time of application.
- Applicant (primary investigator) may only submit one grant application to the APDR per year.

Elements of Proposals

Proposals should be limited to 2 pages in length, and include all of the following elements:

- Title

- Objective
- Investigator(s) and Collaborative Groups (Include contact information of primary investigator)
- Body of Proposal
- Outcomes Assessment Methodology
- Expected impact, including deliverables
- Budget
 - The grant does not allow for facilities and administration or indirect expenses.
 - Include your anticipated APDR staff administrative needs to implement this project. A maximum of 15 hours is anticipated by APDR. Contact info@apdr.org to build a time/cost estimate prior to submission.
- Letter of support from Department Chair (Note: Letter of support is in addition to 2 page proposal)

Timing of Proposal Submission

Deadline will be January 22, 2025 at 12:00 noon Central Daylight Time (CDT). Submit proposals via this link: <https://www.surveymonkey.com/r/KYW295R>

Evaluation/Review Process

The review process will be administered by the APDR Grant Oversight Committee. Final decisions will be subject to the approval of the APDR Board of Directors. Applicants will be notified of the outcome of their applications by email not later than March 3, 2025. Grant awardee(s) will be announced during the APDR Spring Business Meeting.

The following guidelines will be applied in the review process:

- Quality of the proposal
- Collaborative effort
- Likelihood of success
- Extent of impact on the APDR membership and trainees
- Sustainability

Expectations

1. Grant recipients are required to submit an interim report no later than 6 months following receipt of the award (November), and a more detailed final report upon completion of the project (April). Reports are to be submitted electronically (MS-Word) by email to the Association of Program Directors in Radiology, info@apdr.org.
2. Deliverables of the award should be generally disseminated among the APDR membership.
3. Findings of the results of the award should, at a minimum, be submitted as an abstract to the AAR Annual Meeting within 2 years of the award.
4. Unexpended funds must be returned to the Association of Program Directors in Radiology,

For more information, or questions about the Jerome Arndt Grant, contact:

Association of Program Directors in Radiology

PO Box 1488, Warrenville, IL 60555 224-276-7534, info@apdr.org